

TROUT CREEK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

(904) 436-6270

www.troutcreekcdd.org

VACANT CDD BOARD SEATS

This notice is to inform you that the District currently has one (1) vacant seat on its Board of Supervisors and is seeking a Qualified Elector to fill that vacancy through November of 2024. More information about the District and the requirements to serve in this position follow:

The Board

The District is a special-purpose unit of local government that is established pursuant to and governed by Chapter 190, Florida Statutes. The District is governed by a five-member Board of Supervisors ("Board"). At this point in the District, members of the Board ("Supervisors") are elected in accordance with Section 190.006, Florida Statutes through the general election process conducted by the St. Johns County Supervisor of Elections. Upon election to office, Supervisors serve four-year terms of office which coincide with the general election cycle.

In the event that no one qualifies for the General Election through the Supervisor of Elections, the Board has authority to appoint a qualified candidate to fill the vacancy. Due to such circumstances, the District is currently seeking a qualified candidate for vacant Seat #3.

The District's Board typically meets eight (8) to ten (10) times per year, but may meet more often if necessary. Board meetings typically last one to two hours, depending upon the business to be conducted by the Board. Prior to the meeting, each Supervisor is supplied with an agenda package that will contain the documents pertaining to the business to be considered by the Board at a particular meeting. A Supervisor should be willing to spend time reviewing these agenda packages prior to each meeting and may consult with District Staff (legal, management, and engineering) concerning the business to be addressed.

Qualifications of Supervisors

To be considered a Qualified Elector, the potential Board Member must be at least 18 years of age, a citizen of the United States, a legal resident of Florida and of the District, and must be registered to vote with the St. Johns County Supervisor of Elections.

Compensation

By statute, Board Members are entitled to be paid a maximum of \$200 per meeting for their service, up to an annual cap of \$4,800 per year.

Responsibilities of Supervisors

A position on the Board of Supervisors is that of an elected local public official. As such, each Board Member, upon taking office, subscribes to an oath of office. Each Board Member is subject to the same financial disclosure requirements and code of ethics as any other local elected official. Specific responsibilities differ but the basic requirement is to act in the District's best interest when making policy decisions affecting the landowners within the District.

How to Apply

To apply to serve on the District's Board, please submit a resume and a cover letter (statement of interest) to the attention of the District Manager, Melissa Dobbins, at 2806 N. 5th Street, suite 403, St. Augustine, Florida 32084 or email mdobbins@rizzetta.com by Friday, January 22, 2021. Please note that any document submitted to the District is subject to Florida's public records laws.

If you have any questions about what is contained in this notice, please contact the District Manager's office at 904-436-6270. Thank you.